



General Fund
Budget Detail

General Fund Budget Detail



GENERAL FUND BUDGET DETAIL

Elected Officials Budget Detail

	2015 Actual	2016 Adopted	2016 Revised	2017 Proposed	2016 Adopted/ 2017 Budget \$ Chg	% Chg
Personnel Services:						
Salaries and Wages	\$ 78,000	\$ 117,100	\$ 115,016	\$ 115,016	\$ (2,084)	-1.8%
Benefits	\$ 8,795	\$ 124,212	\$ 34,597	\$ 37,070	(87,142)	-70.2%
Total - Personnel Services	\$ 86,795	\$ 241,312	\$ 149,613	\$ 152,086	\$ (89,226)	-37.0%
Contracted Services:						
TMA Landscaping Services	\$ 21,687	\$ 28,904	\$ 36,121	\$ -	(28,904)	-100.0%
Total - Contracted Services	\$ 21,687	\$ 28,904	\$ 36,121	\$ -	(28,904)	-100.0%
Other Services & Supplies:						
City-wide Dues & Memberships	\$ 65,040	\$ 66,932	\$ 69,825	\$ 70,605	\$ 3,673	5.5%
Other City-wide Dues & Memberships	50,000	50,000	60,000	75,000	25,000	50.0%
Intergovernmental Affairs	-	15,000	15,000	15,000	-	0.0%
Council Workshop Meetings	4,852	10,000	10,000	10,000	-	0.0%
Meetings/Training/Travel	21,420	30,000	30,000	30,000	-	0.0%
Community Sponsorships & Donations	-	15,000	15,000	15,000	-	100.0%
Miscellaneous	22,533	16,000	16,000	15,000	(1,000)	-6.3%
Total - Other Services & Supplies	\$ 163,845	\$ 202,932	\$ 215,825	\$ 230,605	\$ 27,673	16.9%
TOTAL	\$ 272,327	\$ 473,148	\$ 401,559	\$ 382,691	\$ (90,457)	-19.1%

Noteworthy Changes to the 2016 Revised Budget

None.	\$ -
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Noteworthy Changes to the 2017 Proposed Budget

The 2017 Budget for TMA Landscaping Dues has been moved to the Public Works budget going forward.	\$ (28,904)
The 2017 Budget includes an increase in City-wide Dues & Memberships.	\$ 28,673



**City Attorney's Office
Budget Detail**

	2015 Actual	2016 Adopted	2016 Revised	2017 Proposed	2016 Adopted/ 2017 Budget \$ Chg	% Chg
Contracted Services:						
Legal Services - General	\$ 711,313	\$ 704,652	\$ 704,652	\$ 711,699	\$ 7,047	1.0%
Legal Services - Outside Counsel	6,900	80,106	80,106	80,106	-	0.0%
Total - Contracted Services	\$ 718,213	\$ 784,758	\$ 784,758	\$ 791,805	\$ 7,047	0.9%
TOTAL	\$ 718,213	\$ 784,758	\$ 784,758	\$ 791,805	\$ 7,047	0.9%

Noteworthy Changes to the 2016 Revised Budget	
None	\$ -

Noteworthy Changes to the 2017 Proposed Budget	
The 2017 Budget includes compensation increases pursuant to the contract negotiated during 2013 between the City and City Attorney, and includes a change to the overall rate structure as well as an annual increase consistent with the change in the Consumer Price Index (CPI).	\$ 7,047



**City Clerk's Office
Budget Detail**

	2015 Actual	2016 Adopted	2016 Revised	2017 Proposed	2016 Adopted/ 2017 Budget \$ Chg	% Chg
Personnel Services:						
Salaries and Wages	\$ 197,763	\$ 195,941	\$ 199,944	\$ 200,769	\$ 4,828	2.5%
Benefits	69,391	71,285	72,937	77,847	6,562	9.2%
Total - Personnel Services	\$ 267,154	\$ 267,226	\$ 272,881	\$ 278,616	\$ 11,390	4.3%
City Clerk						
Other Services & Supplies:						
Professional Services	\$ 444	\$ 10,000	\$ 10,000	\$ 10,000	\$ -	0.0%
Election Services	14,587	-	-	75,000	75,000	-
Commission/Board/ Authority Services	9,075	15,075	15,075	15,075	-	0.0%
Printing & Publishing	5,610	8,000	8,000	8,000	-	0.0%
Records Storage	14,108	15,000	15,000	18,000	3,000	20.0%
Miscellaneous	2,360	2,940	2,940	2,940	-	0.0%
Total - Other Services & Supplies	\$ 46,184	\$ 51,015	\$ 51,015	\$ 129,015	\$ 78,000	152.9%
Liquor Licensing						
Contracted Services:						
Enforcement Services	\$ 46,034	\$ 47,645	\$ 47,645	\$ 47,645	\$ -	0.0%
Prosecution Services	400	3,000	3,000	1,000	(2,000)	-66.7%
Legal Services - General	5,977	10,483	10,483	10,483	-	0.0%
Total - Contracted Services	\$ 52,411	\$ 61,128	\$ 61,128	\$ 59,128	\$ (2,000)	-3.3%
Other Services & Supplies:						
Printing & Publishing	\$ 671	\$ 700	\$ 700	\$ 700	\$ -	0.0%
Commission/Board/ Authority Services	1,193	2,100	2,100	4,000	1,900	90.5%
Miscellaneous	435	800	800	800	-	0.0%
Total - Other Services & Supplies	\$ 2,299	\$ 3,600	\$ 3,600	\$ 5,500	\$ 1,900	52.8%
TOTAL	\$ 368,048	\$ 382,969	\$ 388,624	\$ 472,259	\$ 89,290	23.3%

Noteworthy Changes to the 2016 Revised Budget

None.	\$ -
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Noteworthy Changes to the 2017 Proposed Budget

The City's election costs are incurred through Arapahoe County and are pro-rated by participating municipalities based upon the total number of ballot issues and participating municipalities. Since this is an odd numbered year, the City will have candidates. With the IGA submitted to the City for the coordinated Election, the County has given an estimate of \$75,000 for 2017 Mail-ballot election based on voter turnout for Centennial in 2015.	\$ 75,000
The 2017 Budget includes a recurring increase in costs for records storage with Iron Mountain due to the Building Services and Community Development file conversion project and additional trip/box retrieval costs.	\$ 3,000
The 2017 Budget includes a recurring decrease in costs for Prosecution Services. Over the past 10 years, prosecution services to LLA were minimal (less than \$1,000 per year).	\$ (2,000)
The 2017 Budget includes a recurring increase for Commission/Board Authority Services due to an expected increase in new license applications and violations.	\$ 1,900



**City Manager's Office
Budget Detail**

	2015 Actual	2016 Adopted	2016 Revised	2017 Proposed	2016 Adopted/ 2017 Budget \$ Chg	% Chg
Personnel Services:						
Salaries and Wages	\$ 1,060,913	\$ 1,007,657	\$ 1,095,573	\$ 1,013,933	\$ 6,276	0.6%
Benefits	243,204	296,644	344,794	331,211	34,567	11.7%
Total - Personnel Services	\$ 1,304,117	\$ 1,304,301	\$ 1,440,367	\$ 1,345,144	\$ 40,843	3.1%
Other Services & Supplies:						
Senior Commission Activities	\$ 6,321	\$ 5,000	\$ 5,000	\$ -	\$ (5,000)	-100.0%
Youth Commission Activities	3,095	6,000	6,000	-	(6,000)	-100.0%
Citizen & Community Outreach	-	-	-	-	-	-
Miscellaneous	-	5,000	5,000	5,000	-	0.0%
Total - Other Services & Supplies	\$ 9,416	\$ 16,000	\$ 16,000	\$ 5,000	\$ (11,000)	-68.8%
TOTAL	\$ 1,313,533	\$ 1,320,301	\$ 1,456,367	\$ 1,350,144	\$ 29,843	2.3%

Noteworthy Changes to the 2016 Revised Budget	
None.	\$ -

Noteworthy Changes to the 2017 Proposed Budget	
In 2017, the Senior and Youth Commission operations will be transferred to the Communications Department budget.	\$ (11,000)



**Office of Technology & Innovation
Budget Detail**

	2015 Actual	2016 Adopted	2016 Revised	2017 Proposed	2016 Adopted/ 2017 Budget	
					\$ Chg	% Chg
Personnel Services:						
Salaries and Wages	\$ 197,108	\$ 496,522	\$ 796,041	\$ 816,108	\$ 319,586	64.4%
Benefits	71,293	151,740	295,760	329,452	177,712	117.1%
Total - Personnel Services	\$ 268,401	\$ 648,262	\$ 1,091,801	\$ 1,145,560	\$ 497,298	76.7%
Information Technology:						
Contracted Services:						
IT Outsourcing Services	\$ 195,055	\$ 262,600	\$ 262,600	\$ 485,800	\$ 223,200	85.0%
Financial System Services	68,484	69,360	69,360	70,000	640	0.9%
Software Licensing & Maintenance	33,556	99,948	99,948	149,300	49,352	49.4%
Project Specific	107,699	30,000	30,000	159,000	129,000	430.0%
Total - Contracted Services	\$ 404,794	\$ 461,908	\$ 461,908	\$ 864,100	\$ 402,192	87.1%
Other Services & Supplies:						
Internet Access Services	\$ 17,397	\$ 36,600	\$ 36,600	\$ 38,400	\$ 1,800	4.9%
Equipment - Purchased	84,036	42,000	42,000	42,000	-	0.0%
Software Supplies	51,449	35,000	35,000	35,000	-	0.0%
Telephone/Data - Local, T1, Circuits, Fax	18,693	18,000	18,000	18,000	-	0.0%
Telephone/Data - Alarm Lines	796	1,800	1,800	1,800	-	0.0%
Telephone - Cellular/Pagers	20,052	20,000	20,000	21,000	1,000	5.0%
Equipment - Rental, Repair, Maintenance	26,524	34,000	34,000	34,000	-	0.0%
Miscellaneous	8,786	9,000	9,000	9,000	-	0.0%
Total - Other Services & Supplies	\$ 227,733	\$ 196,400	\$ 196,400	\$ 199,200	\$ 2,800	1.4%
Total Information Technology	\$ 632,527	\$ 658,308	\$ 658,308	\$ 1,063,300	\$ 404,992	61.5%
GIS & Data Analytics:						
GIS Services	\$ 164,131	\$ -	\$ 163,457	\$ 60,000	\$ 60,000	-
Total GIS & Data Analytics	\$ 164,131	\$ -	\$ 163,457	\$ 60,000	\$ 60,000	-
Innovation:						
Project Specific						
Street Lights	\$ 153,748	\$ -	\$ 580,593	\$ -	\$ -	-
Total - Project Specific	\$ 153,748	\$ -	\$ 580,593	\$ -	\$ -	-
Other Services & Supplies:						
Contracts & Consulting	\$ -	\$ 41,347	\$ 150,000	\$ 176,618	\$ 135,271	327.2%
Printing & Publishing	-	16,250	40,000	25,000	8,750	53.8%
Software, Equipment	-	25,000	20,000	15,000	(10,000)	-40.0%
Meetings/Training/Travel	-	19,000	50,000	50,000	31,000	163.2%
Office Rent	-	11,550	11,550	-	(11,550)	-100.0%
Office Supplies	-	7,150	8,450	7,150	-	0.0%
Miscellaneous	-	64,378	103,433	50,000	(14,378)	-22.3%
Grant Match Funds	-	250,000	250,000	-	(250,000)	-100.0%
Professional Services	158,473	-	491,926	-	-	-
Total - Other Services & Supplies	\$ 158,473	\$ 434,675	\$ 1,125,359	\$ 323,768	\$ (110,907)	-25.5%
Total Innovation	\$ 312,221	\$ 434,675	\$ 1,705,952	\$ 323,768	\$ (110,907)	-25.5%
TOTAL	\$ 1,377,280	\$ 1,741,245	\$ 3,619,518	\$ 2,592,628	\$ 851,383	48.9%

General Fund Budget Detail



Noteworthy Changes to the 2016 Revised Budget	
The 2016 Revised Budget includes a carry over from 2015 for GIS Services	\$ 163,457
The 2016 Revised Budget includes increases for a SPIMD contribution and fiber.	\$ 491,926
Noteworthy Changes to the 2017 Proposed Budget	
Information Technology - The 2017 Budget includes an increase to cover additional costs with managed services model as the contract will expire and for professional services to support the transition of the Office of Technology & Innovation department and various projects. Note that the decision package amount is for \$283,200. Due to transferring GIS Services (\$60,000) to a separate line item, the decision package amount shown here (\$223,200) is a result of this transfer.	\$ 223,200
Information Technology - The 2017 Budget includes an increase in costs to fund backfill positions during the financial	\$ 129,000
Information Technology - The 2017 Budget includes an increase in costs for Software Licensing and Maintenance for the City.	\$ 49,352
GIS - (Beginning in 2017, GIS was separated from IT and shown as a separate division. The GIS services line item is shown separate from IT Outsourcing Services line item and was transferred from this line item to GIS Services. Note, there is no overall budget increase from this transfer.	\$ 60,000
Innovation - This a budget neutral impact due to receiving Bloomberg Grant Fund revenues in 2017. The i-team will use these funds to identify a second project in similar magnitude to Go Centennial in 2017. Note that the City's grant match obligation will be fulfilled by funding the i-team Manager position in 2017.	\$ 135,271
Innovation - The 2017 Grant Match funding is not required due to the GoCentennial Project. The remaining match will be used to cover the salary and benefits of the i-team Manager.	\$ (250,000)



**Economic Development
Budget Detail**

	2015 Actual	2016 Adopted	2016 Revised	2017 Proposed	2016 Adopted/ 2017 Budget	
					\$ Chg	% Chg
Contracted Services:						
Project Specific	\$ 76,100	\$ 150,000	\$ 150,000	\$ 200,000	\$ 50,000	33.3%
Total - Contracted Services	\$ 76,100	\$ 150,000	\$ 150,000	\$ 200,000	\$ 50,000	33.3%
Other Services & Supplies:						
Professional Services	\$ -	\$ 5,000	\$ 5,000	\$ 5,000	-	0.0%
Printing & Publishing	695	10,000	10,000	10,000	-	0.0%
Meetings/Training/Travel	4,421	29,000	29,000	29,000	-	0.0%
Dues & Memberships	30,268	40,000	40,000	40,000	-	0.0%
Total - Other Services & Supplies	\$ 35,384	\$ 84,000	\$ 84,000	\$ 84,000	\$ -	0.0%
TOTAL	\$ 111,484	\$ 234,000	\$ 234,000	\$ 284,000	\$ 50,000	21.4%

Noteworthy Changes to the 2016 Revised Budget

None	\$ -
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Noteworthy Changes to the 2017 Proposed Budget

The 2017 Budget includes an increase in costs for consultant services which include Retail Program, Data Analysis, Project Analysis and Annexation Analysis.	\$ 50,000
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**Human Resources
Budget Detail**

	2015 Actual	2016 Adopted	2016 Revised	2017 Proposed	2016 Adopted/ 2017 Budget	
					\$ Chg	% Chg
Human Resources						
Personnel Services:						
Salaries and Wages	\$ 184,857	\$ 184,195	\$ 195,564	\$ 186,700	\$ 2,505	1.4%
Benefits	52,195	60,513	61,215	64,274	3,761	6.2%
Total - Personnel Services	\$ 237,052	\$ 244,708	\$ 256,780	\$ 250,974	\$ 6,266	2.6%
Contracted Services:						
Security Services	\$ 131,870	\$ 115,000	\$ -	\$ -	\$ (115,000)	-100.0%
Payroll Processing	(6,262)	-	-	-	-	-
Project Specific	7,803	10,000	10,000	10,000	-	0.0%
Total - Contracted Services	\$ 133,411	\$ 125,000	\$ 10,000	\$ 10,000	\$ (115,000)	-92.0%
Other Services & Supplies:						
Personnel Recruitment Services	\$ 8,690	\$ 8,000	\$ 8,000	\$ 8,000	\$ -	0.0%
Personnel Raise Pool	-	255,590	23,746	280,004	24,414	9.6%
Tuition Reimbursement	5,294	20,600	20,600	21,000	400	1.9%
Internship Services	31,603	107,120	107,121	107,121	1	0.0%
Miscellaneous	-	1,000	1,000	1,000	-	0.0%
Total - Other Services & Supplies	\$ 45,587	\$ 392,310	\$ 160,467	\$ 417,125	\$ 24,815	6.3%
TOTAL	\$ 416,050	\$ 762,018	\$ 427,247	\$ 678,099	\$ (83,919)	-11.0%

Noteworthy Changes to the 2016 Revised Budget	
Beginning in 2016 going forward, Security Services has been moved to Central Services.	\$ (115,000)

Noteworthy Changes to the 2017 Proposed Budget	
The 2017 Budget includes an increase in benefits cost for the City of Centennial Wellness Program.	\$ 3,761
Consistent with the 2016 Budget, the 2017 Budget includes funding for employee compensation increases to keep the City's pay plan competitive and recognize Staff's commitment to providing a high level of service to all citizens. All increases are performance based and will be transferred to recipient departments during the 2017 budget year.	\$ 24,414



**Communications
Budget Detail**

	2015 Actual	2016 Adopted	2016 Revised	2017 Proposed	2016 Adopted/ 2017 Budget \$ Chg	% Chg
Personnel Services:						
Salaries and Wages	\$ 392,365	\$ 487,450	\$ 466,671	\$ 470,269	\$ (17,181)	-3.5%
Benefits	93,152	140,388	141,328	148,982	8,594	6.1%
Total - Personnel Services	\$ 485,517	\$ 627,838	\$ 608,000	\$ 619,251	\$ (8,587)	-1.4%
Other Services & Supplies:						
Community Services	\$ 203,898	\$ 175,000	\$ 205,000	\$ 175,000	\$ -	0.0%
Printing & Marketing Materials	108,348	136,860	136,860	150,000	13,140	9.6%
Professional Services	14,450	35,000	35,000	30,000	(5,000)	-14.3%
Citizen and Community Outreach	7,609	15,250	15,250	15,250	-	0.0%
Youth Commission Activities	-	-	-	6,000	6,000	-
Senior Commission Activities	-	-	-	5,000	5,000	-
Miscellaneous	6,828	11,000	11,000	16,000	5,000	45.5%
Total - Other Services & Supplies	\$ 341,133	\$ 373,110	\$ 403,110	\$ 397,250	\$ 24,140	6.5%
TOTAL	\$ 826,650	\$ 1,000,948	\$ 1,011,110	\$ 1,016,501	\$ 15,553	1.6%

Noteworthy Changes to the 2016 Revised Budget

During 2016, funding was added to the Community Services budget line item as a result of funding received from event sponsors for special events; this funding helps to defray the cost of the events and increase community involvement.	\$ 30,000
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Noteworthy Changes to the 2017 Proposed Budget

The 2017 Budget includes funding for an additional cost in Printing & Marketing Material for the City's community activities and events. A portion was moved from the professional services line.	\$ 13,140
The 2017 Budget includes a decrease in professional services which were moved to the printing and marketing materials line item.	\$ (5,000)
The 2017 Budget includes funding for the miscellaneous line item for additional video and digital services.	\$ 5,000

General Fund Budget Detail



Finance Budget Detail

	2015 Actual	2016 Adopted	2016 Revised	2017 Proposed	2016 Adopted/ 2017 Budget \$ Chg	% Chg
Personnel Services:						
Salaries and Wages	\$ 781,998	\$ 1,059,961	\$ 855,942	\$ 883,007	\$ (176,954)	-16.7%
Benefits	193,413	341,501	276,223	266,820	(74,681)	-21.9%
Total - Personnel Services	\$ 975,411	\$ 1,401,462	\$ 1,132,165	\$ 1,149,827	\$ (251,635)	-18.0%
Contracted Services:						
Auditing Services - Sales Tax Program	\$ 230,886	\$ 260,000	\$ 260,000	\$ 260,000	\$ -	0.0%
Auditing Services	35,500	36,500	36,500	36,500	-	0.0%
Financial System Services	-	22,000	22,000	22,000	-	0.0%
Sales Tax Collection / Processing Services	398,870	426,898	422,723	444,309	17,411	4.1%
Investment Advisory Services	14,797	18,000	18,000	18,000	-	0.0%
Payroll Processing	20,028	27,000	27,000	27,000	-	0.0%
Temporary Personnel	199,635	-	-	-	-	-
Project Specific	-	17,500	17,500	17,500	-	0.0%
Total - Contracted Services	\$ 899,716	\$ 807,898	\$ 803,723	\$ 825,309	\$ 17,411	2.2%
Other Services & Supplies:						
Bank/Merchant Processing	\$ 37,037	\$ 43,910	\$ 43,910	\$ 43,910	\$ -	0.0%
Property & Casualty Insurance Services	334,991	341,908	341,908	343,621	1,713	0.5%
Workers Compensation Insurance Services	14,981	9,255	9,255	8,531	(724)	-7.8%
Risk Management Deductibles & Other	11,883	40,000	40,000	40,000	-	0.0%
Miscellaneous	6,480	5,000	5,000	5,000	-	0.0%
Total - Other Services & Supplies	\$ 405,372	\$ 440,073	\$ 440,073	\$ 441,062	\$ 989	0.2%
TOTAL	\$ 2,280,499	\$ 2,649,433	\$ 2,375,961	\$ 2,416,198	\$ (233,235)	-8.8%

Noteworthy Changes to the 2016 Revised Budget

The 2016 Revised Budget includes a decrease in Sales Tax Collection and Processing Services due to the number of transactions being lower than projected.	\$ (4,175)
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Noteworthy Changes to the 2017 Proposed Budget

Sales tax collection and reporting services are performed by a third party contractor, PReMA. The 2017 Budget includes an increase for those services pursuant to the contract.	\$ 17,411
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**Nondepartmental
Budget Detail**

	2015 Actual	2016 Adopted	2016 Revised	2017 Proposed	2016 Adopted/ 2017 Budget \$ Chg	% Chg
Contracted Services:						
Project Specific						
Grant Match Funds Contingency	\$ 295,318	\$ 50,000	\$ 50,000	\$ 50,000	\$ -	0.0%
Annexation Services Contingency	18,571	50,000	50,000	50,000	-	0.0%
Snow Removal Services Contingency	-	50,000	50,000	50,000	-	0.0%
Legal Services Contingency	-	50,000	50,000	50,000	-	0.0%
Legal Services - Deferred Payments	-	107,680	100,000	100,000	(7,680)	-7.1%
Legal Services - Special Projects	169,064	140,000	140,000	140,000	-	0.0%
Professional Services	-	50,000	50,000	50,000	-	0.0%
Total - Contracted Services	\$ 482,953	\$ 497,680	\$ 490,000	\$ 490,000	\$ (7,680)	-1.5%
Other Services & Supplies:						
Revenue Collection Services:						
County Vendor Fee	\$ 256,801	\$ 239,754	\$ 239,754	\$ 240,987	\$ 1,233	0.5%
County Treasurer's Fee	79,132	92,278	92,278	93,390	1,112	1.2%
Incentive Agreements	4,473,939	4,280,812	4,280,812	4,431,760	150,948	3.5%
Leasing Services - Additional Space	-	2,800	2,800	2,800	-	0.0%
Leasing Services - Land Use Services						
Sublease	(9,720)	(9,720)	(9,720)	(9,720)	-	0.0%
Miscellaneous	14,687	75,000	75,000	75,000	-	0.0%
Total - Other Services & Supplies	\$ 4,814,839	\$ 4,680,924	\$ 4,680,924	\$ 4,834,217	\$ 153,293	3.3%
TOTAL	\$ 5,297,792	\$ 5,178,604	\$ 5,170,924	\$ 5,324,217	\$ 145,613	2.8%

Noteworthy Changes to the 2016 Revised Budget	
None	\$ -

Noteworthy Changes to the 2017 Proposed Budget	
The City has entered into certain agreements in an effort to promote economic development and re-development within the City. While the parties to the agreements and the various components therein are different, there are certain provisions in the agreements which require the City to share a portion of its sales and/or use tax, based on sales/use tax receipts, in order to reimburse the property owners for construction and maintenance of public improvements. The estimated sales/use tax incentive amounts and revenues have been included in the 2017 Budget.	\$ 150,948
The County Vendor and Treasurer's Fees represent fees paid to the County for the collection of property tax, certain sales tax, and automobile use tax. One percent (of total property tax collections) and five percent (of total sales and automobile use tax collections) fee is charged for collecting and processing payment to the City. The 2017 Budget includes a net increase in these fees as a result of increased projected revenues.	\$ 2,345



**Central Services
Budget Detail**

	2015 Actual	2016 Adopted	2016 Revised	2017 Proposed	2016 Adopted/ 2017 Budget	
					\$ Chg	% Chg
<u>Other Services & Supplies</u>						
Office Supplies	\$ 42,130	\$ 50,500	\$ 50,500	\$ 50,500	\$ -	0.0%
Postage & Courier Services	21,275	35,840	35,840	35,840	-	0.0%
Printing & Publishing	15,883	34,300	34,300	34,300	-	0.0%
Publications and Subscriptions	7,414	6,500	6,500	6,500	-	0.0%
Dues and Memberships	31,685	42,263	42,263	42,899	636	1.5%
Meetings/Training/Travel	99,967	147,575	147,575	170,715	23,140	15.7%
Contracted Services - Security	-	-	165,000	165,000	165,000	-
Miscellaneous	27,354	25,000	25,000	25,000	-	0.0%
Total Other Services & Supplies	\$ 245,708	\$ 341,978	\$ 506,978	\$ 530,754	\$ 188,776	55.2%
TOTAL	\$ 245,708	\$ 341,978	\$ 506,978	\$ 530,754	\$ 188,776	55.2%

Noteworthy Changes to the 2016 Revised Budget

Beginning in 2016 going forward, Security Services has been moved to Central Services.	\$ 165,000
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Noteworthy Changes to the 2017 Proposed Budget

The 2017 Budget includes an increase in Meetings/Training/Travel primarily to cover costs associated with staff training within the Office of Technology and Innovation for additional staff in the department.	\$ 23,140
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**Public Works
Budget Detail**

	2015 Actual	2016 Adopted	2016 Revised	2017 Proposed	2016 Adopted/ 2017 Budget \$ Chg	% Chg
Personnel Services:						
Salaries and Wages	\$ 229,584	\$ 270,858	\$ 289,600	\$ 287,617	\$ 16,759	6.2%
Benefits	67,280	94,866	98,082	109,398	14,532	15.3%
Total - Personnel Services	\$ 296,864	\$ 365,724	\$ 387,681	\$ 397,015	\$ 31,291	8.6%
Contracted Services:						
Public Works Service Provider	\$ 10,137,963	\$ 10,523,590	\$ 11,186,488	\$ 11,705,595	\$ 1,182,005	11.2%
Median Maintenance Program	-	30,000	30,000	30,000	-	0.0%
Total Other Contracted Services	\$ 10,137,963	\$ 10,553,590	\$ 11,216,488	\$ 11,735,595	\$ 1,182,005	11.2%
<u>Other Program Services</u>						
Animal Disposal	\$ 2,507	\$ 5,000	\$ 5,000	\$ 5,000	\$ -	0.0%
Mosquito Control	37,034	40,000	40,000	40,000	-	0.0%
Other Professional Services	155,371	250,000	250,000	150,000	(100,000)	-40.0%
Total Other Public Works Services	\$ 194,912	\$ 295,000	\$ 295,000	\$ 195,000	\$ (100,000)	-33.9%
Total Contracted Services - Program Management	\$ 10,332,875	\$ 10,848,590	\$ 11,511,488	\$ 11,930,595	\$ 1,082,005	10.0%
Other Contracted Services: Maintenance/Operations						
<u>Streets</u>						
Materials - Snow Removal	\$ 492,588	\$ 480,000	\$ 535,647	\$ 702,047	\$ 222,047	46.3%
Materials - Asphalt	77,364	115,000	115,000	115,000	-	0.0%
Materials - Fuel	109,700	212,000	212,000	219,480	7,480	3.5%
Roadside Improvements	-	-	-	125,000	125,000	-
Total Streets and Roads	\$ 679,652	\$ 807,000	\$ 862,647	\$ 1,161,527	\$ 354,527	43.9%
Total Other Contracted Services: Maintenance/Operations	\$ 679,652	\$ 807,000	\$ 862,647	\$ 1,161,527	\$ 354,527	43.9%
<u>Roadway Engineering</u>						
Roadway Data Collection	\$ 117,037	\$ -	\$ 57,963	\$ -	\$ -	-
On-Call Services	1,228	5,000	5,000	5,000	-	0.0%
Total Roadway Engineering	\$ 118,265	\$ 5,000	\$ 62,963	\$ 5,000	\$ -	0.0%
<u>Traffic Signals</u>						
Signal Additions/Repair	\$ 213,617	\$ 230,000	\$ 230,000	\$ 230,000	\$ -	0.0%
Signal Pole Maintenance	-	160,000	235,000	150,000	(10,000)	-6.3%
Total Traffic Signals	\$ 213,617	\$ 390,000	\$ 465,000	\$ 380,000	\$ (10,000)	-2.6%
Total Other Contracted Services - Engineering	\$ 331,882	\$ 395,000	\$ 527,963	\$ 385,000	\$ (10,000)	-2.5%
Total Contracted Services	\$ 11,344,409	\$ 12,050,590	\$ 12,902,098	\$ 13,477,122	\$ 1,426,532	11.8%



Public Works (Continued)
Budget Detail

	2015 Actual	2016 Adopted	2016 Revised	2017 Proposed	2016 Adopted/ 2017 Budget	
					\$ Chg	% Chg
Other Services & Supplies:						
Utilities - Street Lights	\$ 867,363	\$ 925,000	\$ 925,000	\$ 925,000	\$ -	0.0%
Maintenance - Street Lights	86,200	98,000	98,000	98,000	-	0.0%
Utilities - Other Maintenance	575	5,843	5,843	5,843	-	0.0%
Utilities - Traffic Signals	25,883	30,000	30,000	30,000	-	0.0%
Utilities - Other	1,487	-	-	-	-	-
Total Street Lights	\$ 981,508	\$ 1,058,843	\$ 1,058,843	\$ 1,058,843	\$ -	0.0%
TMA Landscaping Services	\$ -	\$ -	\$ -	\$ 36,121	\$ 36,121	-
Public Works Contingency Costs	19,486	50,000	50,000	50,000	-	0.0%
Total - Other Services & Supplies	\$ 1,000,994	\$ 1,108,843	\$ 1,108,843	\$ 1,144,964	\$ 36,121	3.3%
Capital Outlay:						
Miscellaneous Infrastructure	\$ -	\$ -	\$ 155,707	\$ 30,000	\$ 30,000	-
Total - Capital Outlay	\$ -	\$ -	\$ 155,707	\$ 30,000	\$ 30,000	-
Total Public Works, Before Transfers	\$ 12,642,267	\$ 13,525,157	\$ 14,554,329	\$ 15,049,101	\$ 1,523,944	11.3%
Transfer to Capital Improvement Fund	\$ 26,327,286	\$ 15,847,381	\$ 21,171,289	\$ 16,047,845	\$ 200,464	1.3%
TOTAL PUBLIC WORKS AND CAPITAL IMPROVEMENT FUND TRANSFER	\$ 38,969,553	\$ 29,372,538	\$ 35,725,618	\$ 31,096,946	\$ 1,724,408	5.9%

Noteworthy Changes to the 2016 Revised Budget

The 2016 Revised Budget includes funding for 5 additional snow plows per Council approval at the April Budget Workshop.	\$ 662,898
The 2016 Revised Budget includes funding for 107 tons Ice Slicer/trucks for November & December, or 535 tons for 5 trucks.	\$ 55,467

Noteworthy Changes to the 2017 Proposed Budget

The 2017 Budget includes additional funding to cover the cost of the service provider's contract including the FSA, incentive, the median maintenance programs, as well as recurring funding for the addition of 5 snow plows per Council approval at the April Budget Workshop.	\$ 1,182,005
The 2017 Budget includes recurring funding for an additional 320 tons of Ice Slicer per truck per year, or 1600 tons for 5 trucks.	\$ 166,400
The 2017 Budget includes recurring funding for 850 gallons of fuel per truck per year, or 4,250 gallons for 5 trucks.	\$ 7,480
Per Council direction at the Spetember Budget Workshop, funds included as a placeholder in the 2017 Budget for tree removal	\$ 25,000
Per the median subcommittee, the 2017 Budget includes additional funding to cover the cost for roadside maintenance and improvements.	\$ 100,000
The 2017 Budget for TMA Landscaping Services has been moved to the Public Works budget going forward.	\$ 36,121



**Facilities & Fleet
Budget Detail**

	2015 Actual	2016 Adopted	2016 Revised	2017 Proposed	2016 Adopted/ 2017 Budget	
					\$ Chg	% Chg
Facilities						
Other Services & Supplies:						
Professional Services	\$ 376,334	\$ 377,500	\$ 377,500	\$ 409,806	\$ 32,306	8.6%
Utilities - Facilities	111,799	155,000	155,000	155,000	-	0.0%
Utilities - Centennial Center Park	9,746	17,000	17,000	17,000	-	0.0%
Building - Improvements	475,239	22,000	113,405	22,000	-	0.0%
Equipment - Rental, Repair, Maintenance	18,658	-	-	-	-	-
Security & Fire Alarm Systems	-	23,000	23,000	23,000	-	0.0%
Equipment - Purchased	6,059	11,500	14,450	-	(11,500)	-100.0%
Office Furniture & Fixtures	17,020	26,000	26,000	-	(26,000)	-100.0%
Sewer And Water - Facilities	47,593	51,200	51,200	51,200	-	0.0%
Trash and Recycle - Facilities	3,442	6,600	6,600	6,600	-	0.0%
Trash and Recycle - Centennial Center Park	3,531	4,000	4,000	4,000	-	0.0%
Repair and Maintenance Building	47,701	60,000	60,000	60,000	-	0.0%
Repair and Maintenance Grounds	19,165	30,000	30,000	25,000	(5,000)	-16.7%
Repair and Maintenance Office Equipment	-	1,000	1,000	1,000	-	0.0%
Repair and Maintenance Other	16,534	15,000	15,000	25,000	10,000	66.7%
Vehicle Fuel & Maintenance Supplies	4,389	-	-	-	-	-
Miscellaneous	2,497	2,125	2,125	2,125	-	0.0%
Total - Other Services & Supplies	\$ 1,159,707	\$ 801,925	\$ 896,280	\$ 801,731	\$ (194)	0.0%
Fleet						
Other Services & Supplies:						
Capital Outlay - Vehicle	\$ -	\$ 84,500	\$ 84,500	\$ 9,500	\$ (75,000)	-88.8%
Total - Other Services & Supplies	\$ -	\$ 84,500	\$ 84,500	\$ 9,500	\$ (75,000)	-88.8%
TOTAL	\$ 1,159,707	\$ 886,425	\$ 980,780	\$ 811,231	\$ (75,194)	-8.5%

Noteworthy Changes to the 2016 Revised Budget

The 2016 Revised Budget includes carry forward funding for the Civic Center Remodel since this project continued on in 2016.	\$ 91,405
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Noteworthy Changes to the 2017 Proposed Budget

The 2017 Budget includes cost to cover the contractual increase for facilities maintenance and cleaning services.	\$ 32,306
Reduction for one-time funding for equipment and furniture in 2016.	\$ (37,500)
The 2017 Budget includes additional funding for repairs and maintenance to the overflow parking lot, Centennial Center Park, Public Works facility, as well as the Civic Center Campus.	\$ 10,000
Reduction for one-time vehicle cost in 2016.	\$ (75,000)



**Law Enforcement
Budget Detail**

	2015 Actual	2016 Adopted	2016 Revised	2017 Proposed	2016 Adopted/ 2017 Budget \$ Chg	2016 Adopted/ 2017 Budget % Chg
Contracted Services:						
Arapahoe County Intergovernmental Agreement:						
Sheriff's Office Services	\$ 21,976,352	\$ 23,031,124	\$ 23,294,883	\$ 23,805,944	\$ 774,820	3.4%
Total - Contracted Services	\$ 21,976,352	\$ 23,031,124	\$ 23,294,883	\$ 23,805,944	\$ 774,820	3.4%
Less Allocation to Other Departments:						
Traffic Officers	\$ (1,459,746)	\$ (1,510,838)	\$ (1,510,838)	\$ (1,459,747)	\$ 51,091	-3.4%
Liquor Enforcement	(46,034)	(47,645)	(47,645)	(47,645)	-	0.0%
Indirect	(184,603)	(165,389)	(165,389)	(165,992)	(603)	0.4%
TOTAL	\$ 20,285,969	\$ 21,307,252	\$ 21,571,011	\$ 22,132,560	\$ 825,308	3.9%

Noteworthy Changes to the 2016 Revised Budget

The City's Law Enforcement services are provided by the Arapahoe County Sheriff's Office. Based on contractual obligations, the City's Law Enforcement Budget is to increase annually, including an increase for costs beyond the control of the Sheriff's Office such as costs for gas, oil, and health care. The 2016 Adopted Budget included an estimate for the contractual increase for services, however actual costs were lower than projected.	\$ 263,759
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Noteworthy Changes to the 2017 Proposed Budget

The City's Law Enforcement services are provided by the Arapahoe County Sheriff's Office. Based on contractual obligations, the City's Law Enforcement Budget is to increase annually, including an increase for costs beyond the control of the Sheriff's Office such as costs for gas, oil, and health care. The 2017 Budget includes the contractual increase for services.	\$ 825,308
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**Animal Services
Budget Detail**

	2015 Actual	2016 Adopted	2016 Revised	2017 Proposed	2016 Adopted/ 2017 Budget	
					\$ Chg	% Chg
Contracted Services:						
Animal Services	\$ 600,156	\$ 638,907	\$ 638,907	\$ 652,165	\$ 13,258	2.1%
Miscellaneous	3,840	3,936	3,936	4,034	98	2.5%
Total - Contracted Services	\$ 603,996	\$ 642,843	\$ 642,843	\$ 656,199	\$ 13,356	2.1%
TOTAL	\$ 603,996	\$ 642,843	\$ 642,843	\$ 656,199	\$ 13,356	2.1%

Noteworthy Changes to the 2016 Revised Budget	
None	\$ -

Noteworthy Changes to the 2017 Proposed Budget	
Animal Services are provided by third party contractors including the Humane Society of the Pikes Peak Region (HSPPR) and Animal Cremation Services. The 2017 Budget includes a placeholder for an increase in the cost of services for 2017.	\$ 13,258



**Municipal Court
Budget Detail**

	2015 Actual	2016 Adopted	2016 Revised	2017 Proposed	2016 Adopted/ 2017 Budget	
					\$ Chg	% Chg
Personnel Services:						
Salaries and Wages	\$ 246,639	\$ 284,370	\$ 277,924	\$ 278,112	\$ (6,258)	-2.2%
Benefits	96,362	149,551	133,368	143,874	(5,677)	-3.8%
Total - Personnel Services	\$ 343,001	\$ 433,921	\$ 411,292	\$ 421,986	\$ (11,935)	-2.8%
Contracted Services:						
Arapahoe County Intergovernmental Agreement:						
Traffic Officer Services	\$ 1,459,746	\$ 1,510,838	\$ 1,510,838	\$ 1,459,747	\$ (51,091)	-3.4%
Indirect Costs	184,603	165,389	165,389	142,136	(23,253)	-14.1%
Temporary Personnel	5,254	500	500	500	-	0.0%
Judge Services	67,384	71,000	71,000	71,000	-	0.0%
Prosecution Services	22,430	40,000	40,000	40,000	-	0.0%
Legal Services - General	4,054	10,277	10,277	10,277	-	0.0%
Total - Contracted Services	\$ 1,743,471	\$ 1,798,004	\$ 1,798,004	\$ 1,723,660	\$ (74,344)	-4.1%
Other Services & Supplies:						
Professional Services	\$ 54,890	\$ 62,000	\$ 62,000	\$ 62,000	-	0.0%
Postage & Courier	6,283	4,500	4,500	4,500	-	0.0%
Printing & Publishing	479	15,700	15,700	15,700	-	0.0%
Bank/Merchant Processing	32,293	38,800	38,800	38,800	-	0.0%
Equipment - Rental, Repair, Maintenance	11,173	9,000	9,000	9,000	-	0.0%
Software Supplies	242,218	500	500	500	-	0.0%
Office Supplies	3,314	6,000	6,000	6,000	-	0.0%
Dues and Memberships	235	450	450	450	-	0.0%
Meetings/Training/Travel	5,069	5,380	5,380	5,380	-	0.0%
Miscellaneous	363	3,000	3,000	3,000	-	0.0%
Total - Other Services & Supplies	\$ 356,317	\$ 145,330	\$ 145,330	\$ 145,330	\$ -	0.0%
TOTAL	\$ 2,442,789	\$ 2,377,255	\$ 2,354,626	\$ 2,290,976	\$ (86,279)	-3.6%

Noteworthy Changes to the 2016 Revised Budget	
None.	\$ -

Noteworthy Changes to the 2017 Proposed Budget	
The City's Law Enforcement services are provided by the Arapahoe County Sheriff's Office. Based on contractual obligations, the City's Law Enforcement budget is to increase annually, including an increase for costs beyond the control of the Sheriff's Office such as costs for gas, oil, and health care. The calculation for the allocation of indirect costs to the Municipal Court was updated for 2017.	\$ (74,344)



**Community Development Administration
Budget Detail**

	2015 Actual	2016 Adopted	2016 Revised	2017 Proposed	2016 Adopted/ 2017 Budget	
					\$ Chg	% Chg
Personnel Services:						
Salaries and Wages	\$ 315,263	\$ 319,202	\$ 335,416	\$ 324,377	\$ 5,175	1.6%
Benefits	96,185	100,623	134,151	98,812	(1,811)	-1.8%
Total - Personnel Services	\$ 411,448	\$ 419,825	\$ 469,567	\$ 423,189	\$ 3,364	0.8%
Other Services & Supplies:						
Professional Services	\$ 42,224	\$ 56,000	\$ 188,000	\$ 56,000	\$ -	0.0%
Project Specific	-	150,000	150,000	-	(150,000)	-100.0%
Total - Other Services & Supplies	\$ 42,224	\$ 206,000	\$ 338,000	\$ 56,000	\$ (150,000)	-72.8%
Total Community Development Administration Before Transfers	\$ 453,672	\$ 625,825	\$ 807,567	\$ 479,189	\$ (146,636)	-23.4%
Transfers to Land Use Fund:						
Building Use Tax	\$ 885,605	\$ 412,000	\$ 562,366	\$ 412,000	\$ -	0.0%
General Fund Support	(1,809,029)	(627,478)	(766,041)	(612,909)	14,569	-2.3%
Total Transfers to Land Use Fund	\$ (923,424)	\$ (215,478)	\$ (203,675)	\$ (200,909)	\$ 14,569	-6.8%
TOTAL	\$ (469,752)	\$ 410,347	\$ 603,892	\$ 278,279	\$ (132,068)	-32.2%

Noteworthy Changes to the 2016 Revised Budget

The 2016 Revised Budget includes carry forward funding for Professional Services into 2016.	\$ 132,000
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Noteworthy Changes to the 2017 Proposed Budget

The 2017 Budget includes a reduction for one-time funding to cover the cost associated with the Comprehensive Plan in 2016.	\$(150,000)
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**Code Compliance
Budget Detail**

	2015 Actual	2016 Adopted	2016 Revised	2017 Proposed	2016 Adopted/ 2017 Budget	
					\$ Chg	% Chg
Contracted Services:						
Code Compliance	\$ 433,725	\$ 448,905	\$ 448,905	\$ 464,617	\$ 15,712	3.5%
Total - Contracted Services	\$ 433,725	\$ 448,905	\$ 448,905	\$ 464,617	\$ 15,712	3.5%
Other Services & Supplies:						
Professional Services	\$ 2,490	\$ 20,000	\$ 20,000	\$ 20,000	-	0.0%
Total - Other Services & Supplies	\$ 2,490	\$ 20,000	\$ 20,000	\$ 20,000	-	0.0%
TOTAL	\$ 436,215	\$ 468,905	\$ 468,905	\$ 484,617	\$ 15,712	3.4%

Noteworthy Changes to the 2016 Revised Budget	
None	\$ -

Noteworthy Changes to the 2017 Proposed Budget	
Code Compliance services are provided by a third party contractor. The 2017 Budget includes an increase pursuant to the terms of the contract.	\$ 15,712